

Industrial Pretreatment Program Automotive & Marine Survey



Business/Organization Information

Business Name

Business Mailing Address

City

State

Zip

Physical Address (if different)

City

State

Zip

Authorized Representative* Name

Authorized Representative Title

Authorized Representative Phone

Authorized Representative Email Address

** An Authorized Representative is a president, secretary, treasurer, or vice-president of a corporation, a general manager or proprietor of a partnership or sole proprietorship, or a person designated in writing by a person described above if the written designation has been submitted to LOTT.*

Type of Facility (check all that apply)

- | | | |
|--|---|--|
| ☐ Automotive parts | ☐ Car Wash | ☐ Oil & Filter Change |
| ☐ Automotive Detailing | ☐ Dealership/Auto sales | ☐ Paint and Body Repair |
| ☐ Automotive Glass Shop | ☐ Fleet Vehicles | ☐ Shop Tire Sales |
| ☐ Automotive Repair | ☐ Gas Station | ☐ Wash Rack |
| ☐ Brake Repair Shop | ☐ Large Equipment Rental | ☐ Large Equipment Service |
| ☐ Car and Truck Rental | ☐ Marine Engine Service | ☐ Other _____ |

General Information

Does your facility have an oil and water separator? ☐ Yes ☐ No

How many service bays do you have? _____

What is your waste generator status? ☐ Small quantity ☐ Large quantity

Material Storage

Are any of the following materials stored onsite?

Bulk oil	☐ yes	☐ no	Parts washer	☐ yes	☐ no
Bulk antifreeze	☐ yes	☐ no	Bulk brake fluid	☐ yes	☐ no
Paints/solvents	☐ yes	☐ no	Corrosive cleaners	☐ yes	☐ no
Detergents	☐ yes	☐ no	Degreasers	☐ yes	☐ no

Are any of the following wastes stored onsite?

Used oil	☐ yes	☐ no	Solvent waste	☐ yes	☐ no
Used antifreeze	☐ yes	☐ no	Oil/water mixtures	☐ yes	☐ no
Oil filters	☐ yes	☐ no			

Are there floor drains present in storage areas? ☐ yes ☐ no

If yes, are there secondary containment measures such as palettes or berms? ☐ yes ☐ no

If there are no secondary containment measures, are the floor drains connected to an oil and water separator? ☐ yes ☐ no

Spill Prevention

Do you have a spill prevention plan? ☐ yes ☐ no

Do you have a spill prevention kit? ☐ yes ☐ no

Vehicle Washing

Do you wash vehicles? ☐ yes ☐ no If no, skip to certification on next page.

Do you have an automated car wash? ☐ yes ☐ no

What part(s) of vehicles do you wash?

☐ Outside of vehicle/vessel	☐ Undercarriage
☐ Engine compartment	☐ Interior upholstery, carpets

How many wash bays do you have? _____

Wash bay berms:

☐ Individually bermed ☐ Wash bay area is bermed ☐ No berms

Average number of vehicles washed: Per day _____ Per month _____

Do you recycle your wash water? ☐ Yes ☐ No

Certification

I certify, under penalty of law, that this document and any attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations.

Signature: _____ Date: _____
(Authorized Representative) *

Printed Name: _____ Title: _____

**An Authorized Representative is a president, secretary, treasurer, or vice-president of a corporation, a general manager or proprietor of a partnership or sole proprietorship.*



Frequently Asked Questions

Why are we conducting this survey?

LOTT is required by federal and state law to identify all businesses and organizations that may be subject to Sewer Ordinance Regulations and to characterize the nature and volume of any pollutants discharged to the sewer system. LOTT adheres to this regulation by requiring certain businesses and organizations that discharge (or may discharge) non-domestic wastewater to the system to complete a Nonresidential Wastewater Survey.

Who should take the survey?

Businesses and organizations that either discharge or have potential to discharge wastewater to the sewer system – other than from restrooms, showers, or washing machines – are required to take this survey. The answers will help determine whether additional authorization, such as a discharge permit, is needed.

What happens if I don't complete the survey?

Completion of the survey is a condition of initial and continued sewer service, and failure to complete the survey is a violation of your city's municipal code. Violations are handled with progressive enforcement, ranging from informal warnings to discontinuation of water service.

What if I don't know the answer or the question does not apply to my business?

Please complete all portions of the survey. Do not leave blanks. If any portion of this survey does not apply to your business, then write "N/A" and a short explanation as to why that section does not apply. "I don't know" is also an acceptable answer.

What happens after I submit my survey?

LOTT will review completed surveys and may contact you if additional information is needed. Businesses that need permits or formal authorization to send nonresidential wastewater to the sewer may also be required to complete a Wastewater Discharge Permit application. LOTT may also provide you with Best Management Practices (BMPs) that detail industry specific methods to manage your waste stream(s).

To help keep our environment clean, LOTT will continue to identify businesses and organizations that may be subject to federal, state, and local regulations. We appreciate your cooperation in completing this important survey.

For additional questions about the survey or LOTT's Pretreatment Program, email the LOTT Clean Water Alliance at pretreatment@lottcleanwater.org.



500 Adams Street NE
Olympia, WA 98501
(360) 664-2333